

READ THIS BEFORE USING OMBEA CLICKERS

To be able to use the OMBEA clicker you have to install OMBEA Response from OMBEA's website. Read about the installation and getting started here: <http://ombea.com/guide/walk/ombea-response/before-you-begin>. The software is free and is updated from time to time.

When you want to insert interactive question slides in your PowerPoint presentation, you open up OMBEA Response which will in turn open PowerPoint. You will notice a new tab in the 'ribbon' in the top of PowerPoint. You are now ready to add questions to your old presentations or make a new presentation.

Inspiration and quick-start tutorials on OMBEA's website:

- <http://www.ombea.com/guide/>

When you have added the interactive question slides you can save the presentation in .ors format. This is the file you will use, when you give the presentation.

Tips and known errors:

- 1) If responses are not registered when the students press an option button on the clickers, you have to change the channel on the clickers – see a guide on the back side of this paper.
- 2) The interactive question slides do not work well with PowerPoint animations. We recommend not using animations on these slides.
- 3) If you have Camtasia Studio installed as an add-in to PowerPoint it must be deactivated while you give the presentation, otherwise it will conflict with OMBEA in ways you do not want.
- 4) OMBEA will not work on a computer with Office 2010 where you have installed Lync 2013. In this case, please contact ombea support: niels.haslund@ombea.dk.

System Requirements:

Operating System: Microsoft® Windows® XP, Microsoft® Windows Vista®, Microsoft® Windows® 7, Microsoft® Windows® 8

Microsoft® Office Packages:
Microsoft® Office 2007 SP2,
Microsoft® Office 2010,
Microsoft® Office 2013

Processor: 400 MHz or later
x64/x86 processor

RAM: Minimum 512 MB

Hard Disk: Minimum 500 MB
available disk space

Graphics: 800×600 or higher
resolution, minimum 256 colors

Connectivity: Standard USB 2.0
port (when using ResponseLink)

Network: Ethernet or 802.11
compatible wireless network
card (when using
ResponseApp)

Change channel

In order to prevent interference with a nearby OMBEA Response system press “ResponsePad” and “Change channel”.

Note: After changing the channels, the ResponsePads (ie. the clickers) must be synchronized.

Synchronize and update

Whenever the channels have been changed synchronization is required.

To synchronize the devices:

1. Click on “ResponsePad”, select “Synchronization” and press “Start”.
2. In order to synchronize a ResponsePad device, press the yellow button for 5 seconds. A yellow LED light starts flashing which indicates the ongoing synchronization.
3. A successful synchronization is indicated on the screen by the participant getting highlighted in yellow as well as by an LED showing green light on the ResponsePad device.
4. When all the devices have been synchronized, exit the synchronization by pressing on “Stop”.